

Procedure for petition courses to satisfy CALS Human Diversity Requirement

Step 1:

Student obtains petition form from the CALS Human Diversity page.

Distribution page

<https://cals.cornell.edu/undergraduate-students/student-services/degree-requirements/graduation-requirements/distribution-requirements>

You will find the following description

Human Diversity Areas

All courses that satisfy the Human Diversity requirement have at least 50% content in one of the following areas:

- ▲ critical analysis of historically or contemporary marginalized* communities
- ▲ examination of diverse processes that produce unequal power relations in terms of race, nationality, ethnicity, sexuality, religion, gender, age, or economic status.
- ▲ review of the challenges of building a diverse society


*Any groups with reduced access to social status, political influence, economic advancement, educational advancement, health care, information, or any of the goods, services, and powers of a society can be considered marginalized. Causes of marginalization may be related to ethnic status, religion, country of origin, sexual orientation, geography, economics, and government policies. Those who exist on the furthest margins of a society are frequently subject to several of these forces.

A student can complete the Human Diversity (D) requirement in one of two ways.


1. Enrolling in an approved course at Cornell University.
2. Request substitution of a Cornell course not currently approved, or approval of a transfer course (including courses taken abroad). This process is a minimum of 4-6 weeks. The petition is reviewed upon receipt of requested material from instructor of record, so please plan accordingly.

Step 2:

Click on Request substitution to get form



Cornell **CALS**
College of Agriculture and Life Sciences



Dyson
Cornell
SC Johnson College of Business

DIVERSITY

Please submit the form below to have a course reviewed for the Human Diversity requirement. The process is a minimum of 4-6 weeks. The petition is reviewed upon receipt of requested materials from the instructor of record by the CALS Human Diversity Committee, and you will receive a response via email. All fields are required to submit the form.

Special Studies or Special Topics classes will not be considered for the Human Diversity requirement

Is this a: Cornell Course
 Course at another institution

If not a Cornell course, please list the institution:

Course Subject: (i.e. ENGL, MATH, BIO) include all cross listings

Course Number: (101,1101) include all cross listings

Course Title:

Semester of Enrollment:

Year of Enrollment:

Instructor Name:

Instructor contact information: (email address preferred)

To expedite the process, please provide a link to the course offering department (ex. SOC 110, link <http://www.soc.cornell.edu>)

If you have a disability and are having trouble accessing information on this website or need materials in an alternate format, contact web-accessibility@cornell.edu for assistance.

Step 3:

Form is submitted to the chair of the CALS Human Diversity Committee and a copy is sent to the CALS Registrar's Office.

Sample of message sent

Course submitted for Diversity review:

By :Student's name

SOC #####

Title of course Into Sociology

Institution: YYYY

Semester of enrollment: Fall

Year of enrollment: 2019

Instructor: Name

Institution Course Offering Department Link: <http://:XYXYXY.edu>

Instructor contact info.: zzz6@XYXY.edu

Step 4:

Chair then sends request to the instructor who has three weeks to respond.

Morning Prof. ZZZZ,

My name is **Chair's name** and I am the chair of the Human Diversity committee for the College of Agriculture and Life Sciences at Cornell University. A student who enrolled in your **SOC ### Introduction to Sociology** course (**Fall 2019**) has requested that the course be considered for our Human Diversity distribution. For our committee to review this course, could you please send me the following course materials:

1) A detailed course syllabus, which indicates the number of credits and topics and/or lectures covered during the semester

2) Clearly articulate a justification on how your course meets the 50% content in one or more of the three areas:

- **critical analysis of historically or contemporary marginalized* communities**
- **examination of diverse processes that produce unequal power relations in terms of race, nationality, ethnicity, sexuality, religion, gender, age, or economic status.**
- **review of the challenges of building a diverse society**

(see attachment for details)

3) A brief statement regarding the instructor's qualifications in this area

by Friday (**three weeks from message date**), and I will share your comments with the committee members.

If you have any questions please feel free to contact me.

Thank you for your efforts on behalf of this student.

Chair's name
Chair CALS Human Diversity Committee
607-255-2568

Human Diversity

All courses that satisfy the Human Diversity requirement should have at least 50% content in one of the following **three areas.**

Area 1

Courses that critically analyzes historically or contemporary marginalized* communities

*Definition of “marginalize”: Any groups with reduced access to social status, political influence, economic advancement, educational advancement, health care, information, or any of the goods, services, and powers of a society can be considered “marginalized.” Causes of marginalization may be related to ethnic status, religion, country of origin, sexual orientation, geography, economics, and government policies. Those who exist on the furthest margins of a society are frequently subject to several of these forces.

Area 2

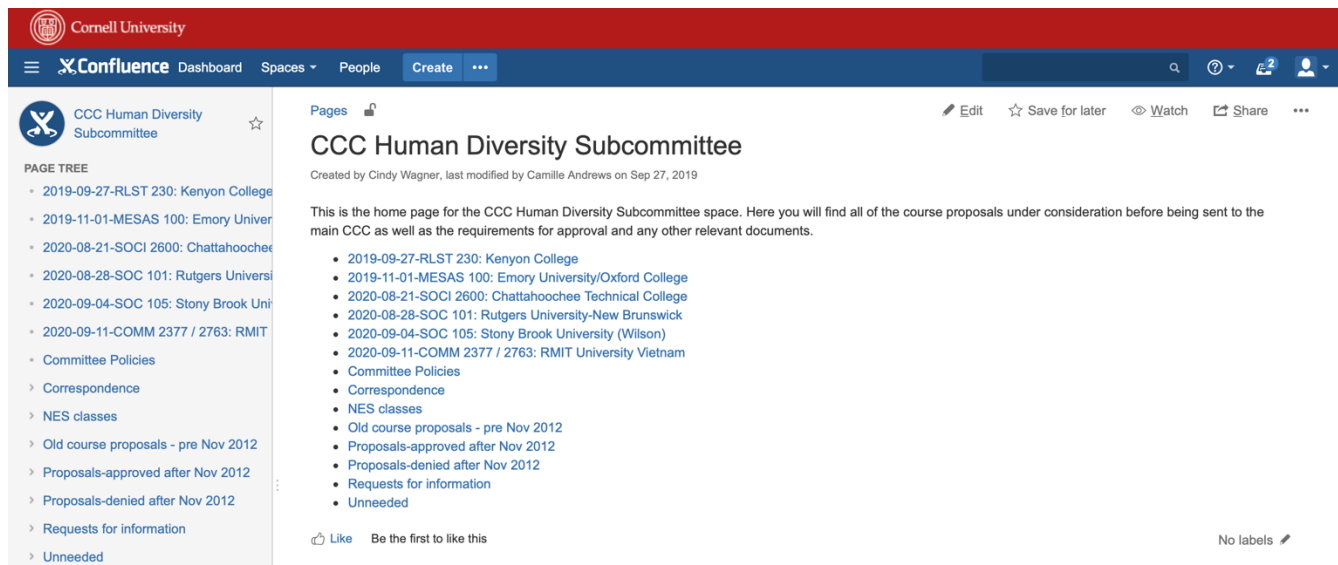
Courses that cover diverse processes that produce unequal power relations in terms of race, nationality, ethnicity, sexuality, religion, gender, age, or economic status.

Area 3

Courses that cover the challenges of building a diverse society

Step 5:

After receiving instructor's response, a message is sent to members of the CALS Human Diversity Committee, which consist of faculty and staff [5-7] from several college academic and administrative disciplines. The information is also posted on the committee's dashboard where members can review the materials and submitted their comments. The committee has three weeks to decide.



The screenshot shows the Cornell University Confluence interface for the CCC Human Diversity Subcommittee. The page title is "CCC Human Diversity Subcommittee" and it was created by Cindy Wagner, last modified by Camille Andrews on Sep 27, 2019. The page content includes a "PAGE TREE" on the left with items like "2019-09-27-RLST 230: Kenyon College" and "2019-11-01-MESAS 100: Emory Univer". The main content area has a heading "This is the home page for the CCC Human Diversity Subcommittee space. Here you will find all of the course proposals under consideration before being sent to the main CCC as well as the requirements for approval and any other relevant documents." followed by a list of course proposals and committee policies. The list includes items like "2019-09-27-RLST 230: Kenyon College", "2019-11-01-MESAS 100: Emory University/Oxford College", "2020-08-21-SOCI 2600: Chattahoochee Technical College", "2020-08-28-SOC 101: Rutgers University-New Brunswick", "2020-09-04-SOC 105: Stony Brook University (Wilson)", and "2020-09-11-COMM 2377 / 2763: RMIT University Vietnam". There are also links for "Committee Policies", "Correspondence", "NES classes", "Old course proposals - pre Nov 2012", "Proposals-approved after Nov 2012", "Proposals-denied after Nov 2012", "Requests for information", and "Unneeded".

The final decision is then sent to the CALS registrar's office, who then notifies the student.

Statistics on procedure

Total time interval:

Expect 5-6 weeks

Shortest 1 day

Longest 17 months

Average 3.5 weeks

444 courses reviewed since Nov 2012

246 (55%) accepted [37 (15%) from Cornell]

198 (45%) denied [40 (20%) from Cornell]